

BRATTAIN INTERNATIONAL TRUCKS, INC.

JOB DESCRIPTION

TITLE: CDL/Driver – Part-time/On-Call

REVISED: December 7, 2010

REPORTS TO: Truck Sales Manager

POSITION INFORMATION:

Delivers and picks-up trucks in Oregon and Washington.

DUTIES/ESSENTIAL FUNCTIONS:

- Pick-up and/or deliver trucks and equipment from customers, satellite stores and vendors.
- Completes log at time of delivery and requests recipients' signature.
- Completes DOT driving logs per DOT regulations and company requirements.
- Complete Pre-trip inspections on all truck deliveries.
- Submits all completed expense reports to Supervisor in a timely and orderly manner.
- Drive in a courteous manner observing all States and CDL/DOT Driving Regulations.

OTHER DUTIES/MARGINAL FUNCTIONS:

- Maintains an attitude toward customers, vendors, and fellow employees that is courteous and positive as a department representative.
- Performs other duties as needed.

WORKING CONDITIONS:

Extensive sitting required to drive trucks. Climbing in/out of trucks is necessary. Performs functions in and around dealership facility and potentially be exposed to dust, hazardous materials, non-hazardous materials, paint and exhaust fumes.

QUALIFICATIONS:

- Possess a valid CDL driver's license and a good driving record.
- Self-motivated and able to work independently.
- Ability to drive/operate a heavy-duty truck obeying all CDL/DOT regulations, including keeping a log book.
- Maintain the professional appearance of a company representative.

NOTE:

This is not necessarily an exhaustive or all-inclusive list of responsibilities, skills, duties, requirements, efforts, functions, or working conditions associated with the job. This job description is not a contract of employment, or a promise or guarantee of any specific terms or conditions of employment. The Company may add to, modify, or delete any aspect of this job (or the position itself) at any time as it deems advisable.

Driver/Maintenance